

---

# **ROUS COUNTY COUNCIL**

## **MINUTES OF THE ORDINARY COUNCIL MEETING**

### **17 April 2019**

---

#### **1. OPENING OF THE MEETING**

---

Meeting commenced at pm 1.02pm.

In attendance:

##### Councillors

Keith Williams (Chair), Sharon Cadwallader, Basil Cameron, Darlene Cook, Vanessa Ekins (Deputy Chair), Sandra Humphrys, Robert Mustow.

##### Staff

Phillip Rudd (General Manager), Guy Bezrouchko (Group Manager Corporate and Commercial), Helen McNeil (Group Manager People and Performance), Andrew Logan (Group Manager Operations), Michael McKenzie (Planning Manager), Natalie Woodhead-Tiernan (Finance Manager), Ben Wilson (Risk and Compliance Coordinator), Adam Nesbitt (Delivery Manager) and Noeline Smith (minute taker).

---

#### **2. ACKNOWLEDGEMENT OF COUNTRY**

---

*Council showed its respect and acknowledged the Traditional Custodians of the Land, of Elders past and present, on which this meeting took place.*

---

#### **3. PUBLIC ACCESS**

---

Nil.

---

#### **4. APOLOGIES AND LEAVE OF ABSENCE**

---

Leave of Absence previously granted to Cr Richardson.

---

#### **5. CONFIRMATION OF MINUTES**

---

i). **Ordinary Council meeting 20 February 2019** (File 182/13)

**RESOLVED [15/19]** (Cadwallader/Cook) that the minutes of the meeting held 20 February 2019 be confirmed as presented.

---

#### **6. DISCLOSURE OF INTEREST**

---

Nil.

---

---

## **7. GENERAL MANAGER REPORTS**

---

### **i). Development of a Coastal Management Program for the Richmond River** (File 1181)

**RESOLVED [16/19]** (Ekins/Humphrys) that Council:

1. Proceed to commence development of a Coastal Management Program (CMP) for the Richmond River estuary in 2019/20 through the conduct of a Stage 1 Scoping Study.
2. Endorse the proposed project management and coordination role to be played by RCC in partnership with our constituent councils.
3. Concurrently implement on-ground RCC CZMP actions.

### **ii). Nightcap Water Treatment Plant raw water pump station pump supply** (File 251.17)

**RESOLVED [17/19]** (Cadwallader/Humphrys) that the contract for the supply and delivery of four vertical turbine pumps be awarded to Sterling Pumps Pty Ltd for a lump sum price of \$497,777 including GST, subject to satisfactory financial assessment.

---

## **8. GROUP MANAGER CORPORATE AND COMMERCIAL REPORTS**

---

### **i). Draft Delivery program / Operational plan and 2019/20 Budget** (File 2333.1/19)

**RESOLVED [18/19]** (Cadwallader/Cameron) that Council:

1. Approve the draft Delivery program / Operational plan and 'Revenue' policy attached to the report, for public exhibition. Adjustments approved at this meeting as part of the March Quarterly Financial Review report will be included in the exhibited document as appropriate.
2. At its June 2019 meeting:
  - a) Receive for information public submissions (if any) lodged during the public consultation process and information about how the submissions have been considered.
  - b) Receive for adoption the final draft Delivery program / Operational plan.

### **ii). Quarterly Budget Review Statement for quarter ending 31 March 2019** (File 2333/13)

**RESOLVED [19/19]** (Humphrys/Mustow) that Council note the result presented in the Quarterly Budget Review Statement of 31 March 2019 and authorise the variations to the amounts from those previously estimated.

### **iii). Retail water customer account assistance** (File 2282/13)

**RESOLVED [20/19]** (Cook/Cameron) that Council in accordance with section 356 (1) of the *Local Government Act 1993* and its 'Retail Water Customer Account Assistance' policy, approve financial assistance as listed in Table 1 of the report.

---

## **TABLED REPORT**

**RESOLVED [21/19]** (Humphrys/Cook) that Council consider the tabled report as urgent business.

Cr Mustow and Cr Ekins voting against.

**iv). Waiver of development contributions – St Vincent de Paul Society** (File 2524/16)

**RESOLVED [22/19]** (Mustow/Cadwallader) that Council bulk headworks charges levied on the development (via section 68 application for water supply works within Ballina Shire) totalling \$3,864.60, be waived for St Vincent de Paul Society, as it is a not-for-profit and charitable type organisation providing facilities for homeless people in our community.

---

## **9. GROUP MANAGER PEOPLE AND PERFORMANCE REPORTS**

---

**i). Draft Code of Conduct and Code of Conduct Procedures** (File 856/15)

**RESOLVED [23/19]** (Cadwallader/Mustow) that:

1. Revoke the following:
  - (a) Far North Coast County Council Code of Conduct and Code of Conduct Procedures dated 8 May 2013;
  - (b) Rous County Council Code of Conduct and Code of Conduct Procedures dated 20 March 2013; and
  - (c) Richmond River County Council Code of Conduct and Code of Conduct Procedures dated 8 May 2013,and any Codes of Conduct and Code of Conduct Procedures revoked as a result of that revocation.
2. Adopt the attached Rous County Council Code of Conduct and Code of Conduct Procedures.

**ii). Draft Code of Meeting Practice** (File 856/15)

**RESOLVED [24/19]** (Mustow/Cook) that Council resolve to publicly notify and exhibit the draft Code of Meeting Practice at Attachment 1.

---

## **10. POLICIES**

---

Cr Cameron left the meeting at 2.26pm. Cr Cameron returned to the meeting at 2.30pm.

**i). Investments (revised)** (File 172)

**RESOLVED [25/19]** (Cadwallader/Humphrys) that Council:

1. Revoke the 'Investments' policy adopted by Council on 16 May 2018 and any policy revoked as a result of that revocation.
2. Adopt the draft 'Investments' policy attached to the report.

---

---

## 11. INFORMATION REPORTS

---

**i). Investments – March 2019** (File 59/12)

**RESOLVED [26/19]** (Cook/Humphrys) that Council receive and note the investments for March 2019.

**ii). Water production and usage – February 2019 and March 2019** (File 5/12)

**RESOLVED [27/19]** (Cadwallader/Cameron) that Council receive and note the report.

**iii). Reports/actions pending** (File 1181/12)

**Moved** (Cr Ekins) that Council receive and note the report subject to inclusion of point 3 in resolution 6/19 and point 6 in resolution 6/19.

The motion on being put to the meeting lapsed for want of a seconder.

**RESOLVED [28/19]** (Mustow/Cadwallader) that Council receive and note the report subject to replacement of point 6 with point 3 in resolution 6/19.

**iv). RAP Advisory Group: meeting update** (File 2453/18)

**RESOLVED [29/19]** (Cook/Cameron) that Council receive and note the meeting minutes as presented.

**v). Audit, Risk and Improvement Committee: Minutes and Strategy** (File 847)

**RESOLVED [30/19]** (Cameron/Cook) that Council:

1. Receive and note the attached minutes from the Audit, Risk and Improvement Committee meeting of 25 March 2019.
2. Adopt the attached Internal Audit Strategy 2019 – 2022 as noted and endorsed by the Audit, Risk and Improvement Committee.

---

---

## 12. MATTERS OF URGENCY

---

Nil.

---

---

## 13. QUESTIONS ON NOTICE

---

Nil.

---

---

## 14. CLOSE OF BUSINESS

---

There being no further business the meeting closed at 3.02pm.